

CLERMONT FIRE COMMISSIONERS  
MARCH 16, 2020

The Clermont Fire Commissioners held their monthly meeting on Monday, March 16, 2020 at 7:00 P.M. at the Town Hall. Those in attendance were Commissioner Susan Rifenburgh, Commissioner Laurence Saulpaugh, Commissioner Ronald Miller, Commissioner Raymond Bauer and Commissioner Joseph Scott, Jr. Also present was Treasurer Denise Fiore.

Chairwoman Rifenburgh opened the meeting with the salute to the flag and said that meeting would be an open format discussion and would not follow the normal Monthly Meeting Agenda due to COVID-19.

MINUTES: A motion was made to accept the minutes of the February 17, 2020 meeting with one correction on Page 2 correcting the Tax Cap from 1.81% to 1.8 by Commissioner Saulpaugh, seconded by Commissioner Bauer. All in favor. So carried.

**TREASURERS REPORT:**

March 16, 2020 Fire Commissioners' Treasurer's Report

**RE: February 2020**

Total Amount of February 2020 Invoices Paid	\$ 20,474.97
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**RE: March 2020**

Proposed March 2020 Invoices	\$ 9,428.05
Paid March 2020 Invoices	2,932.90
Total	\$12,360.95

**Reconciliation of Accounts**

The Bank of Greene County Balances to Date

Money Market Checking Balance	\$ 223,218.83*
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\*Includes interest paid on 2/29/2020 in the amount of \$47.31

Checking Balance	3,658.73
Plus Deposit 3/3/2020	5,000.00
Less Outstanding Checks	3,154.13
Checking Balance to Date	5,504.60

Money Market & Checking A/C Total	\$ 228,723.43
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<b><u>Capital Reserve Fund for Fire Equipment</u></b>	\$41,786.91 (as of 12/31/19)
Interest 1/1/2020 – 1/31/2020	\$ 5.30
Interest 2/1/2020 – 2/29/2020	4.96
Total	\$41,791.87

<b><u>Capital Reserve Fund for Constr. &amp;Improvement:</u></b>	\$33,717.36 (as of 12/31/19)
Interest 1/1/2020 – 1/31/2020	\$ 4.28
Interest 2/1/2020 – 2/29/2020	4.01
Total	\$33,725.65

Denise Fiore, Treasurer  
 March 16, 2020

A motion was made by Commissioner Bauer, seconded by Commissioner Miller to accept the Treasurers report for March. All in favor. So carried.

**CORRESPONDENCE:**

- Physical for Richard Larsen, Jr. received
- RBC Wealth Management statement for January - \$405,045.31
- Executed Agreement with Milan Volunteer Fire Department received. Original will be kept with the Treasurer and a copy will be kept in the files.

**OPEN DISCUSSION:**

**BUILDINGS AND GROUNDS:** Commissioners Bauer and Saulpaugh  
 No Discussion

**INSURANCE:** Commissioners Miller and Scott

- Treasurer Fiore said the Clermont Fire Company reimbursed the District for their portion of the 2020 insurance premium in the amount of \$1,869.00.

**FIRE EQUIPMENT:** Commissioners Bauer and Saulpaugh

- Commissioner Saulpaugh said the new truck 6035 will need tie down brackets to hold the equipment on the truck. The brackets will cost between \$1,000-\$1,500. A motion was made by Commissioner Bauer and seconded by Commissioner Miller to purchase the tie down brackets.

**LOSAP:** Commissioners S. Rifenburg and Miller

- Commissioners Rifenburg and Miller have posted the LOSAP points. After required 30 day posting all signed forms will be mailed.

- Chairwoman Rifenburg said Evan Tomkins was the only firefighter to qualify in the Defined Contribution Service Award Plan for 2019. She mentioned that these monies must be kept separate.

**LAWS AND POLICIES:** All Commissioners

No discussion

**LEGAL:** All Commissioners

No discussion

**OLD BUSINESS:**

- Commissioner Bauer will check with the Chief to find out the status of the hose purchase from Garrison.

**MISCELLANEOUS:**

- Chairwoman Rifenburg received the sexual harassment forms and will put them out.
- Treasurer Fiore said the closing for the new truck 6035 was March 16, 2020 and the funds were deposited into the District's Money Market bank account that day.
- Treasurer Fiore said the District Accountant, Brian Fitzgerald, broke his ankle is not responding to emails re status of 2019 Audit.
- Commissioner Scott asked if any information has been received from NYS or Columbia County regarding COVID-19. Commissioner Rifenburg said no information has not so far been received.
- Commissioner Bauer requested a moment of silence in memory of Mark Schiller.

**CHIEFS REPORT:**

There were ten calls in February as follows:

2/9/20 – Mutual Aid Livingston Structure Fire – 140 Maple Lane  
 2/10/20 – Wires down – Cedar Hill and Pine Lane  
 2/10/20 – AAPI – Route 9 (exact location not reported)  
 2/14/20 – Alarm Activation – 634 Church Avenue  
 2/14/20 – Mutual Aid Livingston Structure Fire – Route 31  
 2/15/20 – Mutual Aid Livingston Recall – Route 31  
 2/16/20 – Smoke Investigation – 874 County Route 6  
 2/22/20 – Alarm Activation – 104 Mill Road  
 2/25/20 – Mutual Aid Germantown AAPI – 450 Church Avenue  
 2/28/20 – Alarm Activation – 760 Woods Road

**Monthly Drills/Work Details**

2/12/20 – Drill – Thermo Imaging Camera – 7 firefighters attended  
 2/24/20 – Drill – Drill on roof venting and ladders - 12 firefighters attended

A motion was made by Commissioner Saulpaugh, seconded by Commissioner Miller to pay the bills. All in favor. So carried.

Commissioner Bauer submitted the fuel report showing 46.8 gallons used.

A motion was made to adjourn at 7:50 P.M. by Commissioner Bauer, seconded by Commissioner Scott.

Respectfully submitted,

Denise Fiore, Treasurer  
Clermont Fire District